



**2017 BUSINESS AWARDS EVENT | YOUTH EMPLOYEE OF THE YEAR AWARD
 SPONSORED BY THE TOWN OF GREATER NAPANEE
 NOMINATION FORM | DEADLINE: SEPTEMBER 29, 2017 @ 4PM**

The “Youth Employee of the Year Award” is to recognize the “above and beyond” work practices and work ethics from youth in the workforce in the Town of Greater Napanee. To be eligible to submit a nomination for this award you must follow the guidelines listed below.

All nominations received by the deadline will be evaluated using the criteria noted below as a guideline. Voting will be conducted by the Awards Committee. The selected winner will receive their award at the Oct 19th Business Awards Event.

Nomination Criteria:

- Nominations must be signed by a Business Owner of a company with a physical corporate address within Greater Napanee
- Nominee must be between the ages of 15 & 21 and currently employed or was employed in the last two months by a business within Greater Napanee
- Willingness to learn new skills and duties as required
- Good attendance and punctuality
- Communication skills should be clear and positive
- Appearance should be clean and tidy
- Attitude should be courteous, helpful and respectful of those they work with and the public they serve

Nominate a Youth Employee (print clearly):

Business Name/Address: _____

Business Website/Contact Info: _____

Owner/Contact Name: _____

Employee Name: _____

Briefly tell us why you are nominating this employee.

Forward nomination to:
 Bethany Lessard | blessard@greaternapanee.com
 Town of Greater Napanee | 12 Market Square | Napanee ON | K7R 3L4